



## Catholic Relief Services-JWBG Job Vacancy

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**Job Title:** Field Officer - Accountability

**Department:** Programs

**Reports To:** Accountability and Safeguarding Senior Project Officer

**Location:** Gaza

### About CRS

Catholic Relief Services is the official international humanitarian agency of the Catholic community in the United States. CRS works to *save, protect, and transform* lives in need in more than 100 countries, without regard to race, religion or nationality. CRS' relief and development work is accomplished through programs of emergency response, HIV, health, agriculture, education, microfinance and peacebuilding.

CRS has been present in Jerusalem, West Bank, and Gaza (JWBG) since 1961. In JWBG, CRS currently supports programs in the sectors of humanitarian relief, livelihoods, civil society strengthening, and social justice promotion through its field offices, in Jerusalem, Gaza, Ramallah, and Bethlehem. CRS is working to provide rapid emergency assistance to conflict affected communities in Gaza and the West Bank in the sectors of multi- purpose cash; shelter; psycho-social support; food assistance; and water, sanitation, and hygiene (WASH). For further information about CRS, please visit: [www.crs.org](http://www.crs.org).

### Job Summary

You will assist to ensure accountability to stakeholders by working directly with local partners and community members, coordinating various accountability-related activities and events in support of Catholic Relief Services' (CRS) work to serve the poor and vulnerable. Your service and community relations skills ensure that the local partners and communities feed into and benefit from the project that consistently applies best practices and continuously works towards improving its impact.

### Roles and Key Responsibilities

- Support the coordination and monitoring of accountability and safeguarding activities at the field level, ensuring implementation schedules are met as per the plan, and that adherence to systems for quality project implementation is strengthened.
- Coordinate communication and facilitate information sharing among the accountability and safeguarding team, implementing partners, and project beneficiaries at the community level to assist local partners in strengthening the community interest, involvement and support networks.
- Liaise with various community stakeholders and mobilize them to ensure full involvement of community leaders, community representatives, and local government representatives in the overall implementation and improvement of accountability and safeguarding activities.
- In coordination with the accountability and safeguarding team, support capacity building events for community representatives.
- Coordinate, support, monitor, and report on FCRM clerks' and volunteers' activities.
- Compile data provided at the community level as per accountability and safeguarding department's requirements and contribute to the preparation of reports.

## **Basic Qualifications**

- Bachelor's degree required.
- 3-5 years of work or volunteer experience in community development and mobilization.
- Additional education may substitute for some experience.

## **Preferred Qualifications**

- Former experience with INGOs or local NGOs on accountability.

## **Knowledge, Skills and Abilities**

- Computer skills required.
- Observation, active listening and analysis skills with ability to make sound judgment.
- Good interpersonal skills and the ability to interact effectively with diverse groups.
- Proactive, results-oriented and service-oriented.

**Required Languages:** Fluency in Arabic and proficiency in English

**Travel:** Must be willing and able to travel across governorates up to 50%.

**Supervisory Responsibilities:** Yes

*\*\*\*Our Catholic identity is at the heart of our mission and operations. Catholic Relief Services carries out the commitment of the Bishops of the United States to assist the poor and vulnerable overseas. We welcome as a part of our staff people of all faiths and secular traditions who share our values and our commitment to serving those in need. CRS' processes and policies reflect our commitment to protecting children and vulnerable adults from abuse and exploitation.*

**Disclaimer:** This job description is not an exhaustive list of the skill, effort, duties, and responsibilities associated with the position.

**CRS' talent acquisition procedures reflect our commitment to protecting children and vulnerable adults from abuse and exploitation.**

*CRS is an Equal Opportunity Employer.* All applicants will be considered for employment without attention to race, color, religion, sex, national origin, or disability status.

**Women, people with disabilities, and other underrepresented populations are encouraged to apply and to seek CRS support on the application process where additional accommodation is required.**

**APPLICATION INSTRUCTIONS:** Interested candidates with relevant education and work experience are invited to complete an application which addresses the position's requirements. In order to be considered for the position, candidates must submit both a CV and a cover letter, in English. Applications which fail to meet these requirements will not be considered. Applications must be submitted online at <https://crsjwbg.org/Public/Jobs> and will be reviewed on a rolling basis. This posting will remain open until it is filled, however, submission by **Thursday, April 30th, 2026**, is strongly advised.